

**KENTUCKY BOARD OF EMBALMERS AND FUNERAL DIRECTORS**  
**October 10, 2017**

A regular meeting of the Kentucky Board of Embalmers and Funeral Directors was held at the Pennyryle Forest State Park in Dawson Springs, Kentucky on Tuesday, October 10, 2017.

**MEMBERS PRESENT**

Sonny Meyer  
Morris Coffey  
John Evans

**MEMBERS ASBENT**

Danny Percell  
Woodford Porter, Jr

**OTHERS PRESENT**

Kathleen Schell, Attorney  
Dale Powell, State Inspector  
Sara Sparks, Clerk

**Tuesday, October 10, 2017**

Vice-Chairman Meyer called the meeting to order at 9:07A.M. CST in a meeting room.

Mr. Coffey made a motion to approve the September minutes with corrections, Mr. Evans seconded; it carried 3-0.

**DALE POWELL'S REPORT**

Mr. Powell submitted his report to the Board. Mr. Coffey made a motion to approve the Inspector's report with corrections. Mr. Evans seconded; it carried 3-0.

Phelps Funeral Home: Counsel Schell to write letter to Mr. Casebolt about someone besides himself having access to the embalming room when he is not available for inspections. Mr. Coffey made a motion for the letter to be sent, Mr. Evans seconded; it carried 3-0.

Hall & Jones Funeral Home: Counsel Schell to write letter to Mr. Hall regarding the non-working eye wash station and shower that does not work and how this can be a violation for FTC or OSHA. Mr. Coffey made a motion for the letter to be sent, Mr. Evans seconded; it carried 3-0.

**LEGAL**

Goad Funeral Home: The Board office has not received a response letter from the establishment's attorney. Counsel Schell will call the attorney.

Stith Funeral Homes/Allison & Rose Funeral Home: Patrick Hughes, Attorney for the Board, has made a motion for dismissal. Mr. Coffey made a motion to not agree to terms proposed by Mr. Gatlen, Mr. Evans seconded; it carried 3-0.

Letcher Funeral Home: Chairman Percell spoke to the Ohio Board and was advised to submit a complaint against the funeral home in Ohio that is involved. Mr. Coffey made a motion to have Counsel Schell to file the complaint, Mr. Evans seconded; it carried 3-0.

Filbeck-Cann & King Funeral Home:

Osborne Funeral Home (Evansville, IN): The Indiana State Board said they will put a hold on her 2018 renewal and she will have to ask to appeal before the Board to renew her Indiana State license.

Cremation Society of Paducah: The attorney for the establishment asked for an extension for turning in the response for the complaint.

## **DISCUSSION**

Everidge Funeral Home: Caleb Howard appeared before the Board to discuss the complaint against the establishment. Mr. Howard was able to present a cleared, paid check that the non-payment was taken care of. Mr. Coffey made a motion to dismiss the complaint, Mr. Evans seconded; it carried 3-0.

Miller-Schapmire Funeral Home: Chris Hays and his attorney, Bill Wilson, appeared before the Board. The issue is tabled until the November meeting due to lack of information.

Evans Monuments and Cremation Services: Tony Ratterman appeared before the Board to discuss the signage issued that caused a cease and desist to be issued last month. Mr. Ratterman has fixed the issue and the Board explained to him that the chapel has to stay setup at all times. The inspector will go to the establishment to issue the license back.

## **COMPLAINTS**

Pine Knot Funeral Home: The complaint has been tabled.

Henson & Rich Funeral Home: Mr. Coffey made a motion to dismiss the complaint, Mr. Evans seconded; it carried 3-0.

Mark Ratliff: The complaint has been tabled.

Keith Clark Funeral Home: The inspector will hand deliver the 2<sup>nd</sup> complaint due to the envelope being returned to the Board office.

## **ESTABLISHMENT**

Mullins Family Funeral Home: Joseph Mullins met with Board for approval of a full-service location in Warfield, KY. Mr. Evans made a motion to approve the establishment license, Mr. Coffey seconded; it carried 3-0. The license number will be 1109.

Woodlawn Funeral and Cremation: Mark Ballard and Andy Rumph met with the Board for approval of a full-service location in Louisville, KY. Mr. Ballard will be the manager of the

location and the full-service establishment location that it would be associated with is Wood Funeral and Cremation in Louisville. Mr. Evans made a motion to approve the establishment license, Mr. Coffey seconded; it carried 3-0. The license number will be 1121.

Heartland Cremation and Burial Society: Clay Foreman and Shana McLean met with the Board for approval of a visitation and ceremonial establishment in Louisville, KY. Ms. McLean will be the manager of the location and the full-service establishment location that it would be associated with is Cremation Society of Kentucky in Louisville. Mr. Coffey made a motion to approve the establishment license, Mr. Evans seconded; it carried 3-0. The license number will be 1123.

Walker Funerals and Cremation: Lisa Johnson met with the Board for approval of a full-service establishment in Covington, KY. Gregory Brown, the embalmer manager, did not attend the meeting. The Board advised Ms. Johnson she and Mr. Brown will have to come to the November Board meeting with a copy of the GPL and the prove of stock.

### **APPRENTICES**

Karissa Collier: Appeared before the Board with her supervisor, Shana McLean, from Cremation Society of Kentucky in Louisville, KY. She is applying for a funeral director apprenticeship. Mr. Evans made a motion for approval of the apprenticeship, Mr. Coffey seconded; it carried 3-0.

Janus Vilardo: Appeared before the Board with her supervisor, Richard Imes, from Imes Funeral Home in Murray, KY. She is applying for a funeral director apprenticeship. Mr. Coffey made a motion for approval of the apprenticeship, Mr. Evans seconded; it carried 3-0.

Richard Imes: Appeared before the Board with his supervisor, Janus Vilardo, from Imes Funeral Home in Murray, KY. He is applying for an embalmer apprenticeship. Mr. Evans made a motion for approval of the apprenticeship, Mr. Coffey seconded; it carried 3-0.

Wendy Imes: Appeared before the Board with her supervisor, Richard Imes, from Imes Funeral Home in Murray, KY. She is applying for a funeral director apprenticeship. Mr. Evans made a motion for approval of the apprenticeship, Mr. Coffey seconded; it carried 3-0.

Kathryn Driskey: Appeared before the Board with her supervisor, Chris Asher, from T.I.E.S in Louisville, KY. She is applying for both a funeral director and embalmer apprenticeship. Mr. Evans made a motion for approval of the apprenticeship, Mr. Coffey seconded; it carried 3-0.

Morgan Murphy: Appeared before the Board with her supervisor, Chris Asher, from T.I.E.S in Louisville, KY. She is applying for both a funeral director and embalmer apprenticeship. Mr. Evans made a motion for approval of the apprenticeship, Mr. Coffey seconded; it carried 3-0.

### **C.E. PROGRAMS APPROVED**

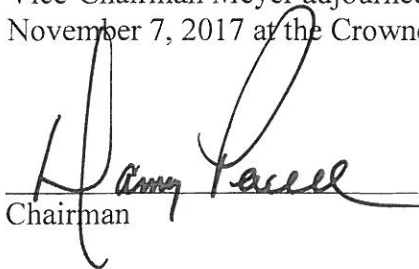
- Batesville Casket
  - Plant Tour & Product Knowledge
  - 4-F Casket Product Knowledge

- How to Handle Phone Information Seekers
- Customer Care
- Setting a New Standard: The Cremation Arrangement T.E.A.C.H Workshop
- How to Handle Phone Information Seekers-Workshop
- How to Simplify the Casket Selection Experience
- Setting a New Standard: The Cremation Arrangement
- Setting a new Standard: Living the Why Workshop
- Setting a New Standard: Invest in the Relationship
- Introduction to Setting a New Standard: The Cremation Arrangement
- T.E.A.C.H-Putting It All Together
- Preferred Funeral Directors International
  - 2017 Annual Fall Convention
- FDAK
  - 2017 Fall Continuing Education
- Southeastern Kentucky Mortuary Services
  - Cavity Treatment/British Funeral Customs & Burial Sites/Microbes & Morticians
- NFDA
  - 50 Shades of Green
  - Preparing for a Successful Family Succession: Transfer
  - Cremation Certification Program
- Funeral Directors Association of the Fall Cities
  - Funeral Trust Operations and Investment Guide Lines

## DISCUSSIONS

The Board discussed the requirements for courtesy cards and voted that a photo I.D. or photograph of the applicant should be provided with the application, (preferably a driver's license).

Vice-Chairman Meyer adjourned the meeting at 3:00 P.M. CST. The next Board meeting will be November 7, 2017 at the Crowne Plaza in Louisville, KY.

  
Chairman

  
Clerk